

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 10/23/13-10/24/13
Form ID TEA000245198
Approver Richard J Chivaro
Start Date/Time 10/23/13 / 1700
End Date/Time 10/24/13 / 0850
Trip Location SDtoOAKtoFresno-LAX
Purpose of Trip 10/23SD10/24MtwSDCoTreasMcAllist
Authorization #/ Trip # /

REPORT TOTALS

Report Total 368.90 USD
Department Paid 228.18 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 140.72 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/23/13	Lodging	140.72	Cash	United States (US)	1.00		140.72
10/24/13	Airfare - Commercial	228.18	Department Paid	United States (US)	1.00		228.18

Expense Sub-Totals

Airfare - Commercial 228.18
 Lodging 140.72

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new